



Clean Bees Housekeeping

Professional Housekeeping Services

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Move In/Out Cleaning Checklist

Let Clean Bees help with all of your move in/move out cleaning needs! We specialize in the most comprehensive services available in the Fort Collins and surrounding areas. Our staff is experienced and our protocol is well established. Any cleaning can be customized to fit your specific needs and budget. Our rates are competitive and our cleanings are personalized. This is the comprehensive checklist that our cleaners abide by, and will be adhered to unless you specify otherwise. All services are billed hourly (per cleaner per hour) so you get only as much or as little cleaning as the property needs. For your convenience, we supply all products and tools. We look forward to making your space simply bee-utiful!

Kitchen

Refrigerator/Freezer:

- Defrost
- Move the fridge out to clean behind and underneath (if possible)
- Vacuum/sweep coils behind the fridge
- Sweep and mop floor underneath before moving fridge back into place
- Top of fridge, sides, bottom grate, exterior and handles
- Remove shelves, drawers, butter tray, ice cube trays and vegetable crispers to clean
- While shelves are drawers are out, wipe down the inside of the fridge and door completely

Stove/Oven:

- Detail inside oven. Line with tinfoil
- Scrub, remove food debris from oven racks
- Inside and underneath oven drawer
- Under the range/burners
- Remove knobs, clean the knobs and area underneath
- Scrub drip pans
- De-grease range hood. Rinse grease filters

- Cobweb
- Return air vents: in floor & up high
- Ceiling fan
- Light fixtures: Cobweb, take down to wash as needed
- Cabinets & Drawers: inside, outside, shelves
- Blinds
- Windowsills, exposed window tracks
- Lightswitch plates & outlet covers
- Doors & doorframes: wipe down both sides and all molding
- Walls: spot clean for large scuffs, spots and dirt. Detailed wall cleaning only by request.
- Microwave: interior and exterior
- Dishwasher: inside edges of door, exterior, bottom grate
- Baseboards & molding
- Countertops and backsplash
- Sink & sink fixtures
- Sliding glass doors: both sides of glass and exposed tracks
- Glass: Kitchen window above sink (inside only), mirrors
- Floors: Carpet: Edge & vacuum. Hard floors: sweep, mop, edge

General: Living Areas, Sleeping Areas, Offices, Hallways

- Cobweb
- Return air vents: in floor & up high
- Ceiling fan
- Light fixtures: Cobweb, take down to wash as needed
- Blinds
- Windowsills, exposed window tracks
- Lightswitch plates & outlet covers
- Doors & doorframes: wipe down both sides and all molding
- Walls: spot clean for large scuffs, spots and dirt. Detailed wall cleaning only by request.
- Closets: wipe down shelves, vacuum
- Cabinets & drawers: inside, outside, shelves
- Fireplace: remove debris and vacuum
- Baseboards & molding
- Sliding glass doors: both sides of glass and exposed tracks
- Floors: Carpet: Edge & vacuum. Hard floors: sweep, mop, edge

Bathrooms

- Shower:**
 - Inside: treat for mold and mildew, remove soap scum buildup, scour floor, doors and tracks
 - Outside: wipe down exterior
 - Curtain rod or shower frame
- Bathtub:**
 - Inside: treat for mold and mildew. Remove soap scum buildup
 - Outside: wipe down exterior
- Toilet:**
 - Inside toilet bowl, and under rim
 - Disinfect exterior, detail around lid, hinges, and base of toilet
 - Clean walls behind and around toilet
- Cobweb
- Return air vents: in floor & up high
- Exhaust fan: cobweb, take down and wash as needed, if possible
- Ceiling fan
- Light fixtures: Cobweb, take down to wash as needed
- Blinds
- Windowsills, exposed window tracks
- Lightswitch plates & outlet covers
- Doors & doorframes: wipe down both sides and all molding
- Walls: spot clean for large scuffs, spots and dirt. Detailed wall cleaning only by request
- Medicine cabinet: inside, outside, top
- Cabinets & drawers: inside, outside, shelves
- Baseboards & molding
- Countertops & backsplash
- Sink & sink fixtures
- Glass: mirrors, shower doors
- Bathroom fixtures
- Floors: Carpet: Edge & vacuum. Hard floors: sweep, mop, edge

Laundry Room/Utility/Storage

- Washer & dryer:
 - Move the W/D out to clean behind and underneath (if possible)
 - Exterior
 - Inside edges (under lid) or washer
 - Empty lint trap
- Cobweb
- Return air vents: in floor & up high
- Ceiling fan
- Light fixtures: Cobweb, take down to wash as needed
- Blinds
- Windowsills, exposed window tracks
- Lightswitch plates & outlet covers
- Doors & doorframes: wipe down both sides and all molding
- Walls: spot clean for large scuffs, spots and dirt. Detailed wall cleaning only by request.
- Cabinets & drawers: inside, outside, shelves
- Baseboards & molding
- Countertops & backsplash
- Utility sink & fixtures
- Sliding glass doors: both sides of glass and exposed tracks
- Hot Water Heater/Pipes: cobweb & wipe down
- Floors: Carpet: Edge & vacuum. Hard floors: sweep, mop, edge

Garbage/Trash

- Remove all waste, including ALL personal items left behind, from inside house/garage
 - Up to 4 garbage bags, left at nearest dumpster.
 - If more than 4 bags of waste is present, see haul off option below.
 - *Anything removed will be donated/disposed of unless otherwise constructed.
 - Clean Bees will not be held responsible for any items removed from the property.

Garage/Decks/Patios

- Sweep
- Cobweb: use a duster, broom or vacuum to knock down cobwebs

Additional services not included, available upon request:

- Haul off: if a trailer is required for more than 4 bags of waste. Additional fees apply.
- Tops of cabinets
- Apply oil to wood
- Sweep out storage unit/shed